



**BOYS & GIRLS CLUBS
OF MASON VALLEY**



2008 NIGHT IN THE COUNTRY MUSIC FESTIVAL FOOD CONCESSION VENDOR APPLICATION

This application must be returned by **April 1, 2008** to be considered for this year's Night in the Country Music Festival. Each application will be reviewed and final selections made by a Night in the Country Music Festival committee. We will attempt to limit duplicate service booths, but our committee may elect to duplicate as needed. The more unique your product is the better chance you have of being accepted. As a festival concessionaire you cannot sell alcoholic beverages. You will be notified by **April 15, 2008** if you have been selected as a vendor for The 2008 Night in the Country Music Festival.

Please complete the following form.

A. Group/Vendor Name: _____

Mailing Address: _____

City, State, Zip: _____

Contact Person(s) _____

Phone: _____ Day Eve _____ Emergency _____

Fax: _____ E-Mail: _____

Returning 2007 Vendor

New Vendor

B. PRODUCT DESCRIPTION & PRICE (List example of menu items and price schedule.)

VENDOR BOOTH SPECIFICATIONS AND FEES

C. BOOTH PRICES: Booth of 10 x 10 feet is minimum size. ***All vendor operations including storage and displays shall remain within the rented allocated area.***

10X10 \$600.00 / **\$100.00 of this fee is a refundable cleaning and damage deposit**

20X20 \$850.00 / **\$100.00 of this fee is a refundable cleaning and damage deposit**

Other size (requires Festival approval)

Any additional space needs must be approved in advance and may result in additional fees. This information needs to be submitted with this application.

D. DEPOSIT: A fifty percent (50%) deposit of **ALL** booth rental fees and certificate of insurance is due upon receipt of your application. Unsuccessful vender applications will be returned with your deposit and certificate of insurance. Deposits and certificates of insurance must be received by **April 1, 2008**. The remainder of all fees for approved vendors is due by **June 1, 2008**. Any cancellation after **June 1, 2008** will result in forfeiture of all fees. **(DEPOSITS WILL ONLY BE REFUNDED TO UNSUCCESSFUL APPLICANTS.)**

E. Proof of health inspection is required the day of the event prior to the start of the event.

F. If you have not been a Festival vendor in the past, a **picture and description of your booth must accompany this application.**

a. Name on Booth for customer reference _____

b. Circle booth type (trailer, canopy, booth, other) Total length of unit including tongue of trailer ____

c. Will you need maneuvering room to place your unit? _____ Yes _____ No

G. Access to booth (we need to know if you plan to serve from more than the front. We may have to limit service to front service only.) **A picture of your booth would allow for more adequate placement.**

	<u>Customers</u>	<u>Supplies</u>	<u>Provide Picture & Sketch</u>
a. Front	_____	_____	
b. Rear	_____	_____	
c. Right Side	_____	_____	
d. Left Side	_____	_____	

H. **NEEDED SPACE SIZE:** The area rented should meet all your needs. All equipment and supplies should fit inside your rented area. **Please use carts or dollies for re-stocking supplies to your booth on Friday and Saturday after 2 P.M.**

I. **ELECTRICAL NEEDS:** Any additional electrical service requested will be billed at the rate of \$100.00 per vender application and must be approved by the NIC Committee.

J. **TABLES OR CHAIRS:** Tables and chairs will be solely provided by the vendor and not the Boys and Girls Club.

K. **VENDOR PARKING FEES:** **ONE** parking pass will be provided to each vendor. **NO EXCEPTIONS**

L. A CLEANING AND DAMAGE DEPOSIT OF \$100 WILL BE RETAINED FROM YOUR BOOTH RENTAL FEE UNTIL YOUR BOOTH AREA CAN BE INSPECTED. DEPOSITS WILL BE RETURNED BY **SEPTEMBER 1, 2008**. IN THE CASE OF DAMAGE OR NEEDED CLEAN UP, THE DEPOSIT WILL BE FORFEITED. ALL BOOTHS AND EQUIPMENT WILL BE DISMANTLED AND REMOVED FROM THE SITE BY **SUNDAY JULY 27, 2008 AT 12:00 P.M.** OR THE CLEANING AND DAMAGE DEPOSIT WILL BE FORFEITED. ALL DECISIONS WILL BE MADE BY THE NIC COMMITTEE AND THEY WILL BE FINAL.

M. **Camping is not included above and must be applied for separately. Please make reservations early, as our spaces are limited. Camping is allowed only in designated camping areas, not within your booth space or fenced areas.**

N. **PAYMENTS:** Please make checks payable to the Boys and Girls Clubs of Mason Valley.

Please return all correspondence via mail to:

A Night in the Country Music Festival
124 North Main Street
Yerington, Nevada 89447

Phone: 775-463-2334

Fax: 775-463-7826

E-mail: rod@bgcmasonvalley.org or robert@bgcmasonvalley.org